

20th National AA Archives Workshop

Bid Proposal: Detroit, Michigan 2019

Thursday, September 5 – Sunday, September 8, 2019

Submitted By: Area 32, 33, 34

Submission Date: Sunday 8 January 2017

Prepared by:

Will Sosnowsky: Work shop Chair

Michael Young: Work shop Co-Chair

Bill Thomson: Treasurer

Sergio Sanchez: Graphics and Conference package

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Introduction and Overview

Greetings, my name is Will Sosnowsky and I am an alcoholic. I currently serve as the Area 33 Archives Committee Event Coordinator. My Co-Chair is Mike Young from Area 32. Bill Thomson Area 33 Archivist is also providing direct support.

We are presenting our bid for the 20th National Alcoholics Anonymous Archives Workshop 2019 to be held in Detroit, Michigan in the revitalized “New Center Area”. We have been hard at work preparing our bid since putting in our intent

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to bid at last years' workshop. This conference is especially exciting as it will be a preview of the 2020 AA International Convention which will be held in Detroit.

The theme of our Workshop is "One Day at a Time" and **be** will held September 8-11 2016. These dates do not conflict with any general service or local events.

Areas Participating in this event

We are fortunate to have participation from multiple local Archives Committees including. In addition, the workshop team comes from AA members across all of these areas:

- **Area 32, Central Michigan: Primary Area**
 - Mark M: Roll to be determined
- **Area 33, Southeastern Michigan**
 - Will Sosnowsky: Chair
 - Bill Thomson: Treasurer
 - Sergio Sanchez: Graphics and Conference package
- **Area 34, Western Michigan: Mike Young**
 - Mike Young: Co-Chair
- **Area 86, Western Ontario: Ted**
 - Participation to be determined

Conference Details

Registration cost per person	\$40
Hotel rate per night	\$129.00/night for Wednesday, Thursday, Friday, Saturday and Sunday nights.
Banquet is \$45	\$45
Coffee per gallon	\$40
Hospitality Room	Bill & Will: Currently negotiating with the hotel on the hospitality room.
Ice Cream Social	TBD, if we can get the pricing down to \$12 we will
Conference room rates	Bill & Will: Currently negotiating with the hotel
Bank Account	A bank account will be set up using the Area 33 account "Doing Business as NAAAW Detroit 2019".
Conference Web Page	We have already arranged for the team members who will work on our Web content and hosting.
Online Registration	We will have an online registration and payment option available
Flyer and Logo	We have already arranged for the person who will create our graphics designs, logo and flyer.
Hotel	The Workshop will be held at the St. Regis Hotel. www.hotelstregisdetroit.com 3071 W Grand Blvd, Detroit, MI 48202 (313) 873-3000 We are developing a great relationship with the hotel and they provide free Wi-Fi.
Air	Detroit is served by Detroit Metropolitan Airport (DTW) which is located 25 minutes from the hotel
Train	In addition, the Detroit Amtrak Train Station is just one block from the hotel and serves the following cities: Chicago, Kalamazoo, Battle Creek, Jackson, Detroit, Pontiac.

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Street Car	The hotel is also one block from the Detroit M-1 Light rail which provides street cars along Woodward Avenue between Congress Street and West Grand Boulevard in Detroit, Michigan. This provides easy access to Mid-Town, all stadiums (Lions, Tigers, Red Wings and Pistons) as well as all the restaurants and shopping along this corridor.
Transportation Package	We are also working on a transportation package to cover the trip from the airport to the hotel and back and will assist with special transportation arrangements when needed.
History of AA in Detroit	Bill Thomson is creating a truly magical itinerary for the Detroit AA historical tour. Our hotel is in the heart of what was once Detroit’s Skid Row (but is now the fashionable New Center, University and Mid-Town districts). We will trace our humble beginnings as Archie T and the early members of Detroit AA struggled to stay sober, help others and get AA off the ground. There will be an additional cost for this event.
Area 33 Archives Office	We will have an Open House at our Area 33 Office which also houses our Archives. We encourage you to come visit! We have two rooms, a main room which is our working area and a storage room. The Repository is located just 10 miles from the hotel.
Other attractions	<ul style="list-style-type: none"> • The Henry Ford (Museum and Greenfield Village): Just 20 minutes from the hotel is the Henry Ford’s museum and village that holds an amazing collection of Americana. If you want to ride in a 110-year-old Model T, see the actual Menlo Park Laboratory or look at the workshop that the Wright Brothers actually created their first airplane, then this is the place for you. • The Motown Museum: We are not just known for cars. The actual <i>Hitsville</i> where some of the greatest popular music of the 20th century was created is just 5 minutes from the hotel.

Workshop High-level Schedule and Program

Program Framework

The following is our program framework. Session content and topics will be identified by the Program Chair

Time	Event
Thursday, Sept 5, 2019	
10:00AM – 8:00PM	Workshop Registration
10:00AM – 9:00PM	Archives Displays
10:00AM – 4:00PM	History of AA Tour
10:00AM – 4:00PM	Area 33 Archives open for viewing
7:00PM	Opening and announcements
8:00 – 9:00PM	Speaker: Topic TBD
Friday, Sept 6, 2019	
8:00AM – TBD	Workshop Registration

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9:00AM – 9PM	Archives Displays
9:00AM – 5PM	Session track A
9:00AM – 5PM	Session track B
12:00 – 1:45PM	On your own for lunch
5:30PM – 7:30PM	On your own for dinner
7:30PM – 9:00PM	Speaker
Saturday, Sept 7, 2019	
8:00AM – TBD	Workshop Registration
9:00AM – 9PM	Archives Displays
9:00AM – 5PM	Session track A
9:00AM – 5PM	Session track B
12:00 – 1:45PM	On your own for lunch
5:30PM – 7:30PM	On your own for dinner
7:30PM – 9:00PM	Speaker
Sunday, Sept 8, 2019	
8:00AM – TBD	Workshop Registration
9:00AM – 12:30PM	Archives Displays
9:00AM – 9:45PM	Sharing Session
10:00AM – 12:15PM	Session and content to be determined
12:15PM – 12:30M	Closing and Passing the Gavel

Potential Workshop Content

We have a variety of workshops planned and intend to work closely with the NAAAW Advisory Committee. We will follow the format laid out in the guidelines. Our sessions will cover all levels of archives experience. Here are some of the highlights from our program that the core group has been talking about:

1. Conservation and preservation workshops
2. Archives 101 – What do I do with this box? What should I take/save?
3. Digital archiving and cataloging
4. Legal aspects of archives – copyright, ownership, and gifting – from an estate attorney
5. A workshop on Preparing an Archives Display
6. Archives and the Conference process
7. Presentations by Gail L, NAAAW Archivist and Michelle Mirza GSO Archivist (topics to be determined)
8. Discussion with George Martin about his experience at the AA archives
9. Staff member Mark Bowden from the Detroit Burton Historical
10. Staff member from the Detroit Institute of Arts to talk about exhibits and curation
11. Review all of the sections of the Archives Workbook (this could be a multi-hour presentation)

Conclusion

The Workshop will focus on Archival activities, to be as helpful as possible to archivists, as we preserve our past “One Day at a Time! We have people, process and experience to plan, organize and execute this event. We have already made significant progress in planning in the preparation of this bid proposal and.

Thank you for allowing us to present this bid and we hope to see you all in Detroit (Motown) in 2019!

Formal Bid Proposal: 20th NAAAW – 2019 in Detroit

Mission Statement

The National Archives Workshop is committed to helping Alcoholics Anonymous Archivists working within the service structure of Alcoholics Anonymous who are also bound by the spiritual principles of our Fellowship. Adopted in 1997

Each group willing to bid on the Workshop needs to fill in the following facts and cost figures to present to the Workshop; please keep in mind that prices should be kept as low as possible to encourage maximum participation.

Planned Dates: **Start – Thursday, September 5 End – Sunday, September 8, 2019**

Due to date conflicts with the participating Areas (32, 33, 34 & 86), as with the Concord California NAAAW, this was the only weekend that we could all agree upon.

Costs

1. Registration	\$45
2. Hotel Room	\$125
3. Banquet	\$40
4. Coffee	\$40.00 per gallon
5. Ice Cream	Pricing - TBD

Facts

1. Chair	Will Sosnowsky - Phone: 313-378-5511 Email: William.Sosnowsky@gmail.com
2. Co-Chair	Mike Young
3. Archivist	Bill Thomson – Area 33
4. Location	Detroit, Michigan
5. Hotel	St Regis Hotel 3071 W Grand Blvd, Detroit, MI 48202
a. Size – Ability to hold 200 people	The main room can hold 400 people in a theater seating arrangement
b. Breakout Rooms – To hold two seminars at once?	Yes, in addition we will have a separate room for archives displays
6. Airport Shuttle	No. Working on pricing for a transportation package
7. Parking:	Fee for parking TBD
8. Area Support	Yes, we have support from area 32, 33 and 34
9. Archives Repository	Yes, 12 miles away
10. Transportation Options - Air	Detroit Metropolitan Airport (DTW): 25 minutes from hotel is working on the fee for a transportation package.
11. Transportation Options - Train	Amtrak: the Detroit station is 1 block from the hotel. The following cities are serviced by Amtrak: Chicago, Kalamazoo, Battle Creek, Jackson, Detroit, Pontiac

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Workshop Standards and Guidelines

Dates – The Workshop traditionally is held the last weekend of September whenever possible.

Goal of Workshop –1 To adhere to the Mission Statement. Please make copies of this completed worksheet to distribute at the Business Meeting.

Other Bids – Each bidder should expect other bids so if your bid committee has all of the above information, it will have a better chance of getting the bid. We bid two years out (per the group conscience at the X National Alcoholics Anonymous Archives Workshop in Baton Rouge).

Supplies - Any supplies, equipment and materials (banner, etc.) used in and/or left over from the current workshop (including conservation, excluding flammables) must be shipped to the upcoming National A.A. Archives Workshop at their expense.

Area Support – Provide a Letter of Support from your Area Chair stating that they support having the Workshop in their Area by providing Spiritual Support.

Central Office/Intergroup Support – Provide a Letter of Support from your Chair stating that they support having the Workshop in their community by providing Spiritual Support.

Acceptance by the Bid Submission Committee Representatives

I agree that as Chair/Co-Chair, I will participate on the Advisory and Guidance Committee for the next four (4) years. It is understood that I may not financially be able to attend future workshops, but that does not negate my participation and responsibility as a member of the Committee.

I have read and understand the National AA Archives Planning Guidelines, as they are written.

Chair Service Position: William Sosnowsky

Chair Signature: _____

Co-Chair Service Position: Michael Young

Co-Chair Signature: _____